

Appendix 2 - Required responses to Levels of conflict

Level	Response
2. Negligible	Member alerts others to the Board of the relationship
3. Very small	Is noted in the Board Minutes
4. Small	Is “declared” in Board Members “Declaration of Interest”. The Board makes the decision on appropriate action.
5. Moderate	Takes no part in the decision making relating to the matter before the Board, except where the Chair gives permission for the Trustee to act. Such permissions will be published in Te Māngai Pāho’s annual report.
6.High	Receives no information relating to the matter before the Board. Absents themselves from any discussions relating to matter before the Board by leaving the room
7. Very High	Receives no information relating to the matter before the Board. Resigns from other Board
8. Extreme	Chooses between remaining on the Board and the company withdrawing the matter before the Board, or resigning from the Board and the company continuing to pursue the matter before the Board.

Notes.

1. Responses are cumulative. For example the response to a “Level 4” risk, include the responses to levels 2, 3, and 4.
2. The Chair, because of the influence that this position holds, will as a “rule of thumb” will respond one point higher than the rest of the Board. For example if the conflict is a “level 3” conflict the Chair will respond as if it is a “Level 4” etc. This may not always be the case as in some instances the final response level may be decided by the Board collectively