

Client Disengagement

1. INTRODUCTION

The purpose of this policy is to ensure that where practicable clients will disengage from the Runanga in a safe and planned manner.

2. POLICY

- 2.1 Each client will have a disengagement plan in a form that meets their needs.
- 2.2 All disengagement planning will be done in collaboration with the client and with the client's consent, with their whanau where this is appropriate.
- 2.3 Wherever practicable disengagement planning will begin at the time of entry to the service and developed during service delivery, support and review throughout the person's contact with the service.
- 2.4 A copy of the disengagement plan will be given to the client.
- 2.5 The disengagement plan will include (as appropriate):
 - the preferred ongoing provider (e.g. GP. counsellor etc) where appropriate.
 - community resources where these are identified as likely to be required
 - other people likely to be involved.
 - early warning signs of relapse
 - relapse prevention interventions
- 2.6 Disengagement summaries will be forwarded, with client consent, to subsequent providers as appropriate.
- 2.7 Contact will be made with each proposed service prior to exit or disengagement and their agreement gained to provide identified ongoing support.
- 2.8 The service will ensure that the client, their whanau and other services are aware of how to regain entry to the Runanga service at a later a date if required.

3. RESPONSIBILITY

3.3 Employees are responsible for following this policy.

3.3 Managers are responsible for ensuring this policy is followed

4. COMPLIANCE

Responsibility for Procedure:	Managers
Approving Authority:	Chief Executive
Reference:	Operations

4.2 Any established breach of this policy may constitute serious misconduct and will be dealt with in accordance with the Employer's Policy on Discipline and Dismissal Procedures for Serious Misconduct.

5. REFERENCES

5.1 The Code of Disability Service Consumers Rights

5.2 NZS 8134 2001 Mental Health and Disability Sector Standards.

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Managers

Approving Authority:

Chief Executive

Reference:

Operations