

Recognition of Prior Learning

1. INTRODUCTION

The purpose of this policy is for the Recognition of Prior Learning (RPL) which refers to any skills and/or experiences gained by the students through a course of study at a formal tertiary institution, the *Organisation* will support RPL as a means of acknowledging skills and the previous experience that the students may bring with them from outside the organisation.

2. POLICY

- 2.1 The student will be informed of the process for having applied for prior learning recognized and credited
- 2.2 Tutors will ensure all necessary documentation and evidence is gathered to assess RPL.
- 2.3 Students will be interviewed and will be required to undertake an oral and or written assessment.
- 2.4 All students will be notified, in writing, to the outcome of any application for RPL.

3. RESPONSIBILITY

- 3.1 Training manager is to ensure that Tutors meet these standards

4. COMPLIANCE

- 4.1

5. REFERENCES

- 5.1